

**BOARD OF DIRECTORS
BOARD AND DIRECTOR ASSESSMENT**

I RATE OUR GOVERNANCE AS A BOARD:	Good	Just OK	Needs Imprvment
The Board supports and accepts the mission of [the agency.]			
The Board reviews the mission statement regularly to ensure it is relevant to meet the needs of [the agency].			
The Board abides by the bylaws in all dealings and activities.			
The Board reviews the bylaws every 3-5 years to ensure they are relevant.			
The Board understands, accepts and takes responsibility for approving and achieving a sustainable annual budget.			
The Board establishes strong fiscal policies to ensure [the agency] meets or exceeds its potential.			
The Board has strong Board development strategies, including nominating committee, orientation program, annual planning retreat.			
The Board operates with strong committees who have action plans, reporting procedures and accountability, with appropriate membership and expertise.			
The Board appropriately respects and acts on the recommendations of its committees/task forces.			
The Board develops and achieves short and long range strategic goals and action plans.			
The Board has approved an agency whistle blower policy.			
The Board has approved a agency document retention and destruction policy.			
The Board has a leadership succession plan in place.			
The Board sets annual goals and evaluates Executive Director performance against agreed upon goals.			
The Board actively advocates for [the agency] in the community and beyond.			
The Board develops and monitors innovative programs to ensure [the agency] achieves its mission.			
I RATE OUR FINANCIAL MANAGEMENT AS A BOARD:			
The Board sets an achievable and sustainable annual budget.			
The Board sets and accepts fundraising goals for individual Board members.			
The Board develops and approves a diverse fund development program.			
The Board ensures timely reporting to local, state, federal regulatory bodies.			
I RATE OUR ADMINISTRATIVE FUNCTIONS AS A BOARD:			
The Board holds effective meetings.			
The Board has job descriptions for directors and officers.			
The Board reviews minutes and financial reports at every meeting.			
The Board requires written committee reports at every meeting.			
The Board uses annual commitment letters.			
The Board uses parliamentary procedure.			

I RATE MY GOVERNANCE AS AN INDIVIDUAL MEMBER OF THE BOARD:			
I fully support and accept the mission of [the agency.]			
I have a copy of, and have read the Bylaws . I ensure Bylaws are followed in all dealings and activities.			
I understand, accept and take PERSONAL responsibility for achieving the annual budget .			
I actively serve on at least one Board committee .			
I advocate for [the agency] within my personal sphere of influence.			
I support and assist staff as requested and required.			
I participate in short and long range planning activities.			
I participate respectfully in Board discussion to achieve informed and fair votes .			
Once the Board votes, I commit to support the decision .			
I ensure that annual goals are met where my personal responsibility has been identified.			
I RATE MY FINANCIAL MANAGEMENT AS AN INDIVIDUAL MEMBER OF THE BOARD:			
I make and recruit an annual financial gift to meet or exceed the established Board giving policy.			
I attend and secure financial support for all special fundraising events .			
I have strongly considered designating (or have implemented) a deferred gift to [the agency.]			
I understand and accept the annual budget and financial reports.			
I understand and take personal responsibility for achieving the annual budget .			
I ensure timely reporting to local, state and federal regulatory bodies.			
I RATE MY ADMINISTRATIVE FUNCTIONS AS AN INDIVIDUAL MEMBER OF THE BOARD:			
I attend all regular and special meetings of the Board unless excused in advance.			
I attend the annual planning retreat .			
I come to all regular and special meetings prepared , having reviewed minutes, financials and other documents.			
OVERALL RATING FOR THE BOARD:			
OVERALL RATING FOR ME AS AN INDIVIDUAL MEMBER OF THE BOARD:			

THINGS WE CAN DO TO STRENGTHEN THE BOARD'S GOVERNANCE, FINANCIAL AND ADMINISTRATIVE MANAGEMENT:

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THINGS I CAN DO TO STRENGTHEN MY INDIVIDUAL COMMITMENT TO [THE AGENCY]:

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