The Ligonier Valley Library is seeking an experienced, community-oriented professional to lead the LVL in the role of Executive Director.

Nestled in the picturesque Laurel Highlands of Western Pennsylvania is the charming, historic town of Ligonier. A popular tourist destination, it is a vibrant community boasting small businesses, shops, artisans, eateries and recreational venues, as well as renowned hiking, fishing, ski resorts and golf courses. Home to a diverse population of entrepreneurs, professionals, artisans, retirees, young families and students, Ligonier offers a year-round calendar of community events highlighted by the annual fall celebration of “Fort Ligonier Days” which draws a national audience. The City of Pittsburgh, located 50 miles west of Ligonier, offers an accessible cosmopolitan atmosphere.

Situated in the center of town on the Ligonier “Diamond” is the Ligonier Valley Library, a modern facility housing a collection of more than 63,000 titles, carefully stewarded by an experienced and dedicated staff, and with circulation surpassing 97,000. Unique to the library is its Pennsylvania room, an impressive collection of historical documents dating back to the 1700’s. The library boasts cultural and educational programs for children, youth and adults and is supported by a generous membership, grants and endowments.

The position of Executive Director of the Ligonier Valley Library presents opportunities for dynamic leadership of a skilled team, creative programming, fiscal management of a budget in excess of $600,000, and the lead in fundraising at a beloved community institution.

**Primary Responsibilities:** The Executive Director provides visionary leadership in the overall management and strategic direction of the library; designs and oversees a diverse range of programs and services to meet the needs of the six distinct communities the library serves; provides leadership in raising and stewarding social and financial resources that aide in achieving the library’s mission; develops and implements the library’s strategic plan in alignment with community needs and trends; oversees the library’s collections to ensure they are relevant and responsive to the needs of patrons; ensures daily operations are smooth and effective; manages the budget and allocates resources; develops and implements library policies; ensures maintenance of the over 13,700 square foot library building, its technologies and resources; is dedicated to literacy, lifelong learning and the mission of the Ligonier Valley Library.

**Qualifications:** The ideal candidate brings five or more years of experience in library management or a related field, with two or more years in a leadership position, and a Master’s degree in Library Science (MLS/MLIS). Candidates are expected to demonstrate strong knowledge of library management principles, best practices and emerging trends. A proven ability to successfully manage budgets, staff and library operations is required.

The likely salary range for this position is $63,000-$75,000 annually, commensurate with experience and demonstrated prior achievements. The LVL is proud to offer a generous benefits package. Interested, qualified candidates are invited to send a cover letter and resume to jobs@ligonierlibrary.org. Applications will be reviewed on a rolling basis until the position is filled.

We look forward to reviewing your application!